

**Manchaca United Methodist Church (MUMC)  
Church Council Meeting Minutes  
February 20, 2020 - 7:00 PM**

**Presiding:** Rev. David McNitzky, Sr. Pastor and Rick Bowman, Church Council Chair

**Present:**

*Kim Carroll	Leslie Piggott	Malcolm Nelson
Mary Looney	*Leigh Anne Moore	Dave Bourell
Jennifer Bautista	Gary Carpenter	Lance Lunsford
*Chansin Esparza	Beth Watkins	Emily Repp
Ron Mize	Ron Hawkins	Loretta Loyd
Brice Custer	Linda Hawkins	
<i>*staff</i>		

**Visitors:**

Bob Caudill	Mary Jane Caudill	Daphne Lunsford
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**Absent:**

Tonia Norman	Ed Engleking	Clint Wilson
Ken Kattner	Leah Hixon	Emmett Thomason

Rick Bowman, MUMC Council Chair called the meeting to order at 7:00 PM and asked for a recording secretary from among the members due to a vacant position on the 2020 Lay Leadership slate. Loretta Loyd volunteered to record the meeting minutes.

**Devotional and Opening Prayer:** Rick shared a devotional “Judge Not” and prayer before welcoming the new council members to the first meeting of 2020.

**2020 Lay Leadership (Nominations) Update:** The first order of business was an updated slate for 2020 Lay Leadership (attached) that fills six open positions and adds a chair for the Building and Grounds Team as included in the MUMC Bylaws. Pastor David reminded the council that when the slate was originally approved at the October 27, 2019 charge conference, DS Welborn asked for the Lay Leadership (Nominations) Team to continue to build the MUMC 2020 Lay Leadership slate where there are open positions through approval at subsequent church council meetings. Pastor David moved that the council adopt the updated slate; Ron Hawkins seconded, and it was approved via unanimous voice vote. Pastor David noted that the Lay Leadership (Nominations) Team continues to work toward filling open positions and as positions are filled the updated slate will be brought before the council.

**October 24, 2019 Minutes:** Rick presented the minutes of the October 24, 2019, council meeting and motioned to approve the minutes as presented, Ron Hawkins seconded, and the minutes were approved via unanimous voice vote.

**Finance Report:** Dave Bourell distributed a one-pager with an update on Build-Serve-Grow loan. The renovations are complete and the principal portion of the loan at Texas Methodist Foundation (TMF) is being paid down monthly as Build-Serve-Grow Phase 2 pledges come in. Loan interest payments are included as part of the operating budget.

The Extravagant Generosity (stewardship) campaign was a wonderful success. Many kudos to the stewardship team for their efforts. The pledges for 2020 topped \$553,000, more than any other stewardship campaign in Dave's memory.

The proposed 2020 Budget worksheet was presented and reviewed by first looking back at the 2019 Budget and Actuals. MUMC received a \$50,000 end of year donation from the G. Alexander Estate that following reimbursement of \$15,000 to the MUMC savings account, resulted in a \$35,000 revenue carryover into 2020. The 2020 Budget was based on an in depth study of 2019 actuals, provides for an estimated 5% merit pool for three full-time staff, including two staff members that have not received increases in more than three years with Dave recommending the merit pool include an extra 1%, bringing it to 6% overall, and a contingency/new ministry fund of approximately \$15,000 from the 2019 carryover. Gary Carpenter proposed that an equal portion of the carryover be set aside for a Trustees contingency fund.

Dave moved that the 2020 budget, amended to include the extra 1% merit pool and \$15,000 in a Trustees contingency fund be approved; Mary Looney seconded and it was approved via unanimous voice vote.

**Trustees Team Report:** Gary Carpenter presented the trustees report. Renovations are complete. Responding to several requests, new furniture and signage (directing guests to nursery and office) in the Hospitality Area; a handrail by the two steps leading up to the sound/media booth in the Family Life Center (FLC); and a full-length mirror in the newly renovated ladies room in the main building.

We still have several AC issues; specifically two units in the FLC need to be fully rebuilt, new lines etc; will cost \$17,000 and we are still working on how to maintain them and change out filters, which are located high up inside the walls. Roof leaks in the main building have been repaired and were covered by insurance. A critter (unknown species) managed to get into the ceiling over office spaces and created a mess that is being cleaned up—think the critter has moved on. We are missing some exterior panels, think they may have blown off and been thrown away; still looking in various storage areas for them as it would be good to put them back—animals can not access the attic space through the missing panel openings, not sure how the critter mentioned above got in.

Very thankful for Pam McNitzky, Building and Grounds Committee as we continue storage clean out, would like to have a dumpster brought in for a week to dispose of unusable items—when the pavilion was cleaned it went quickly and was well attended; Pam has been a huge help in setting up the various annual inspections, including plumbing backflow; elevator; and State Fire Marshal. Pastor David said there is a cost associated with Travis County performing the Fire Marshal inspection, but Leigh Anne said that is not accurate, will follow up to make sure it is done as in the past at no cost.

New landscaping service (Seeds of Faith) that only mows when necessary and bills according to mowing schedule. Elements was out yesterday mowing – Gary will check on that contract.

Need to check on exterior signage especially at East and West main building doors. Guests are still confused on how to access the building. Ron H. asked about road signage at Lowden Ln. and Deane Rd. with the entrance closure at Menchaca Rd and FM1626, noting there has been a steep drop off on use of the food pantry since construction began. Looking into new signage to replace the electronic sign as well.

Gary moved that the revised Building Use Policy be approved with the following amendments; Attachment 1: Add not for profit community groups at the discretion of the Senior Pastor and Chairperson of the Trustees; and Attachment 2: Modify the Market Rate Deposit on the Sanctuary,

FLC and FLC Kitchen to be equal to the Market Rate Fee; Ron H. seconded, and it was approved via unanimous voice vote.

Kim asked about the process to obtain Trustees approval to hang things on the walls and staying within the Fire Marshal guidelines; this topic was referred to the next Trustees meeting. There is a desire to maintain a cleaner, less cluttered look to the walls while still reflecting the vibrancy of faith through creations from within the church family.

Use of the Fellowship Hall and/or FLC are high on the list of concerns for the various groups within MUMC and for non-MUMC groups. Now that the Building Use Policy has been updated and approved, the Trustees will begin reviewing the Jazzercise contract and its impact on space available. There will be more dialog on use of the FLC in the immediate future.

**SPRC/PPR Report:** Mary Looney, chair, noted that SPRC is scheduled to meet on Monday, February 24, 2020 to discuss staff compensation.

**Purpose Team Report:** Jenn presented on Outreach that there are several exciting things happening around the church:

Sunday, February 23: Chili Cook-off and Ministry Fair 5pm—bring chili, bring games, bring yourselves

Sunday, March 29: Spring Church Picnic—Olympic Theme Games for everyone from littles up

September 27 and October 11----pumpkin delivery; cookout scheduled for first delivery

October 24: Annual Fall Festival – changes to better accommodate Trunk or Treat

Ron Hawkins talked about mission activities; reiterating that the food pantry has really dropped off due to construction.

The Akins High School college bus tour was a great success, highlight was at Temple Jr. College when an Akins Alum met them when they got there and took them on the tour—everyone applied to Temple Jr. College when they returned.

Pastor Chansin reported that Financial Peace University is going well. She and Pastor Jason are celebrating one month of leading ministry and have plans through maternity leave and into Summer. Already have one baptism requested!

Kim presented Christian Education. Adult Christian Education bible studies are going well, getting ready for Lent that starts next week. Beginning conversations with Pastor David re PATH.

There are six confirmands and part of their study is to participate in a meeting at the church.

April 19 is Confirmation Sunday in a combined service at 11 am.

Summer is already planned—it will be a Fairy Tale Summer. Kim and Leigh Anne have worked to allow VBS to happen in July; hopefully will allow more volunteers to participate. The week of July 13 – Knights of North Castle. Drama Camp will be the week of June 15. Caring Kids continue to work on mission projects and Leslie P. reminded everyone that the mission projects are not just for kids. Last year, and hopefully this year, they hosted the Marbridge egg hunt.

**Pastors Report:** Thanked Leslie Piggott for honoring Kim for her 10-year anniversary and welcoming Chansin to the team. He talked about his ad hoc advisory group that he meets with regularly; how he has been persuaded to not add activities and instead to lift up a value. The value he is focusing on is **hospitality**. The Planning Retreat at the end of January focused on Hospitality as well. During the planning retreat, they talked about different aspects of hospitality, no minutes, but come back with what they might be able to commit to create a more welcoming atmosphere.

1) when someone joins the church that they are not ever alone at the front; Ron Mize has committed to 8:30 am; and the choir, through Rhonda Morris has committed to 11 am;

2) revamping the greeting—Ron Mize took that on  
3) cards that you can carry in your car, wallet or purse that have the church on one side and name on the other so if you have an opportunity, you can give them to someone any time  
There was not a lot of traction on others, but this is a good start.  
Lent will be focused on hospitality through the Book of John.  
How are we making room for new people?  
How can we reach out? We have lots of people visit every week and most of them have children.  
As things unfold Methodist wise, infuse what we do with hospitality.  
Hospitality is a strength of this church and we can become more intentional about it.  
Methodist situation as a whole—will hold a town hall on March 1 (1 hr 15 min) to provide information, not advocacy, probably will look at the plan with most attention. What happens in May is anyone's guess

### **Other Items**

**Methodist Men:** Bob Caudill reminded everyone to buy their tickets for the Methodist Men's Shrove Tuesday Pancake Supper next Tuesday. There will be another men's clothing drive in April. He issued an invitation to join them at the Texican for lunch on Wednesdays at noon.

**MUMC Campus Security:** Rick followed up on last year's council meeting about MUMC campus security. There had not been a lot of traction though active shooter response training resources are available. What steps should be taken by MUMC has not been decided. Rick will convene a group to discuss next steps in the next month.

Serving on that group

Rick Bowman

Leigh Anne Moore

Kim Carroll

Ron Mize

Josh Teague

Emily Repp

Lance Lunsford

Courtney Brock

**Adjourn:** Pastor David closed the meeting at 8:48pm with a prayer.

Respectfully submitted,

*Loretta Loyd*